



**CITRUS  
HEIGHTS  
WATER  
DISTRICT**

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**BOARD MEETING AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
CITRUS HEIGHTS WATER DISTRICT**

**MARCH 9, 2010 beginning at 6:30 PM  
DISTRICT ADMINISTRATIVE OFFICE  
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Assistant General Manager or Office Administrator at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**CALL TO ORDER:**

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

**ROLL CALL OF DIRECTORS:**

**PLEDGE OF ALLEGIENCE:**

**VISITORS:**

**PUBLIC COMMENT:**

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome, subject to reasonable time limitation of each speaker.

(A) Action Item                      (D) Discussion Item                      (I) Information Item

**CONSENT CALENDAR: (A)**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

- CC-1. Minutes of the Regular Meeting – February 9, 2010
- CC-2. Assessor/Collector's Report for February 2010
- CC-3. Assessor/Collector's Roll Adjustment Letter for February 2010
- CC-4. Treasurer's Report for February 2010
- CC-5. Bills to be Paid for February 2010
- CC-6. CAL-Card Purchases for February 2010
- CC-7. Summary of 2010 Directors, Officers and Employees Training, Seminars and Conference Expenses
- CC-8. San Juan High School Easements Acceptance  
Adopt Resolutions 07-2010, 08-2010 and 09-2010 accepting easements at 7551 Greenback Lane – San Juan High School from the San Juan Unified School District
- CC-9. ACWA/JPIA Vice President Concurring Nomination for Merle Aleshire

Adopt Resolution 06-2010 Concurring in the Nomination of

*Board of Directors*  
**Allen B. Dains**  
**Joseph M. Dion**  
**Charles T. Rose**

*General Manager/  
Secretary*  
**Robert A. Churchill**

*Assistant General  
Manager/Treasurer*  
**David B. Kane**

*Assessor/Collector*  
**Nancy E. Alaniz**

Merle J. Aleshire of the Valley Center Water District for the Office of Vice President of the Association of California Water Agencies Joint Powers Insurance Authority.

**OLD BUSINESS:**

- O-1. Bonita Way Storage Building (I)  
Receive a status update on design phase of project.
- O-2. Pilot Groundwater Substitution Water Transfer Project (A)  
Consider entering into an Agreement San Juan Water District for a Pilot Groundwater Substitution Water Transfer Project.
- O-3. Alternative Work Schedule (A)  
Consider approval of 4-10 Alternative Work Schedule for a one-year trial period.

**NEW BUSINESS:**

- N-1. Training/Continued Education /Meetings (I)  
Discuss training, continued education, and meeting opportunities.
- N-2. Public Information Services Consultant (A)  
Consider an amendment to the agreement with CirclePoint to extend the existing agreement for public information services.
- N-3. Purchasing and Procurement Policy (A)  
Consider amendments to District Fiscal Management Policy No. 6500, Purchasing and Procurement.

**CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):**

**PROJECT MANAGER'S REPORTS (I):**

- PM-1. Accepted Water Systems
- PM-2. Projects Under Construction by Private Contractors/Developers
- PM-3. Contractor / Developer Projects Pending Construction
- PM-4. Proposed District New Construction / Replacement / Rehabilitation Project and Development Design
- PM-5. Projects Contracted by Citrus Heights Water District
- PM-6. City of Citrus Heights – Auburn Blvd. Joint Utility Trench Design

**OPERATIONS MANAGER'S REPORTS (I):**

- OM-1. Monthly report on construction and maintenance activities plus water analysis reports
- OM-2A. 2009 Water Consumption – Updated
- OM-2B. 2010 Water Consumption

**RECESS:**

The Meeting will have a 5 minute recess

**DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):**

- D-1. Regional Water Authority (Dion, Churchill)
  - a. Executive Committee (Dion)
- D-2. Sacramento Groundwater Authority (Rose)
- D-3. San Juan Water District
  - a. Executive Committee (Dion, Churchill)
- D-4. Association of California Water Agencies
- D-5. ACWA Joint Powers Insurance Authority (Dion)
- D-6. Sacramento Local Agency Formation Commission (Rose)
- D-7. City of Citrus Heights (Rose)
- D-8. Chamber of Commerce Government Issues Committee (Kane)
- D-9. Other Reports:

**ASSISTANT GENERAL MANAGER'S REPORTS (I):**

- AGM-1. Surface Water Supply Conditions
- AGM-2. District Financial Audit
- AGM-3. Water Efficiency Program Update

**GENERAL MANAGER'S REPORTS (I):**

- GM-1. Employee Recognition
- GM-2. Fair Oaks Water District request for meeting to discuss metered billing implementation
- GM-3. General Manager's Task List

**CORRESPONDENCE:**

- C-1. None

**CLOSED SESSION:**

None

**REPORT OF CLOSED SESSION:**

**FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:**

April 13, 2010	6:30 PM	Regular Meeting
May 11, 2010	6:30 PM	Regular Meeting

**ADJOURNMENT:**

**CERTIFICATION:**

I do hereby declare and certify that this agenda for the regular meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the outdoor bulletin board at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 72 hours prior to the regular meeting in accordance with Government Code Section 54945.2.



ROBERT A. CHURCHILL, Secretary

Dated: March 5, 2010