



COMMERCIAL OWNER/TENANT BILLING AGREEMENT

PLEASE RETURN THIS COMPLETED APPLICATION TO CITRUS HEIGHTS WATER DISTRICT
 6230 SYLVAN RD, CITRUS HEIGHTS CA 95610-5610
 PO BOX 286, CITRUS HEIGHTS CA 95611-0286
 FAX (916) 725-0345 VOICE (916) 725-6873

Date of Application: _____ Effective Date: _____ Location ID#: _____

Service Address: _____

I request the billing for water service as identified above, be mailed to:

TENANT INFORMATION

PLEASE PRINT CLEARLY

Business Name: _____
 Bill To Name: _____
 Contact Name: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone #1: _____ Phone #2: _____

CURRENT OWNER OR MGMT COMPANY INFORMATION

Prop Owner CID#: _____ Bill to CID# (if Different): _____
 Property Owner: _____ Home Phone: _____
 Mailing Address: _____ Work Phone: _____
 City: _____ State: _____ Zip Code: _____

By State Law, Citrus Heights Water District (CHWD) looks to the land that received the service for payment. For this reason, CHWD requires the Owner to keep the account in their name, but as a courtesy, CHWD will bill the Tenant. The amount due, if unpaid by the due date, could potentially become a lien on the property and may result in termination of service and additional service charges.

If the Tenant fails to pay any outstanding balance, the Owner may be responsible for any past due amount and any additional fees that have been incurred, including late payment penalty, turn-off notice service charge and a Disconnect/Reconnect service charge as set forth in the District's current *Water Rates and Miscellaneous Charges and Fees*. The District also has the right to place a Certificate of Sale (lien) on the parcel or pursue other collection opportunities. Owners are welcome to call (916) 725-6873 to check the status of their account(s).

I have read and consent to the terms of this agreement, including payment of the required deposit to complete this process.

 Property Owner's Signature

 Date

FOR USE BY CHWD ONLY

Cycle: _____ Tenant CID #: _____ Date App Received: _____
 App Rcv'd by: _____ SO #: _____ Date of S/O: _____
 Mtr Read by: _____ Reading: _____ Date of read: _____
 Completed by: _____ Date S/O Completed: _____